

Work safety

For safety reasons, participants in the trials are requested to wear suitable work wear including safety shoes, and to comply with all safety instructions given by VESTRA staff.

Confidentiality

No photographing or filming will be allowed without prior permission by VESTRA. Storage rooms are closed to visitors.

Delivery of test material

Test material shall be delivered **free domicile** 10 to 5 workdays prior to testing.

Delivery address:	Papiertechnische Stiftung Hess-Strasse 134 DE-80797 Munich/Germany
VAT Reg. No.:	DE 12952188
Your contact	Alfred Kramm/Secretary: Ms. Ingrid Kempkes Phone +49-89-12146- 592 Fax +49-089-12146-36 E-mail alfred.kramm@ptspaper.de
Deliveries are accepted:	Mo–Fr 08:00 a.m. to 12:00 a.m. Mo–Thu 01:00 p.m. to 04:00 p.m.

The principal coating colour components should be shipped in re-usable containers. All shipping containers shall be suitable for handling with cranes or fork lift trucks. Small components should be sorted in the sequence of testing, if possible, and delivered safely packaged on grid box pallets.

To avoid damage to paper rolls and barrels which might lead to delays in unloading or testing, the client shall be obliged to arrange for expert packaging and clear marking (product designation and supplier) of the material delivered for testing. The products are to be delivered in sacks of up to 25 kg and paper rolls are to be packaged singly.

Safety data sheets

In order to warrant, that the substances to be processed during trials are handled in accordance with safety regulations, suppliers have to submit the applicable safety data sheets for all raw materials (also ready made multi component systems) according to EU legislation. Based on the German Ordinance on Hazardous Substances (Gefahrstoffverordnung), VESTRA reserves the right to have the products examined for their safety characteristics at the client's expense, in case no safety sheets are submitted.

Waste disposal

Any residual coating colour components and base papers shall be disposed of by the client within a period of 5 work days after termination of the trials. Upon request VESTRA will take over this task, all expenses incurred to be borne by the client.